



## **INTERNAL EVALUATION POLICY**

**Last Reviewed: Aug 2020 Last Updated: May 2019  
References: GMA3, GMA5**

### **Rationale**

To ensure the effectiveness of our processes to systematically examine, evaluate and reflect on the effectiveness of our policies, procedures and practices.

### **Procedure**

Internal evaluation is undertaken regularly by Programme Co ordinators and Management team with input sought from parents, whanau and kaiako. This inclusive approach ensures that our programme is guided by a holistic path.

Playschool engages a number of internal evaluation processes including planned and spontaneous internal evaluation.

While most of our planned internal evaluation is guided by our strategic and annual management plans, it may also be undertaken as a response to areas that have been identified as requiring further development.

Spontaneous internal evaluation is often identified during weekly meetings, parent, whanau and kaiako feedback or by the identification of ineffective current practices.

Regional PC's undertake their own internal evaluation, which tends to focus on matters specific to their local communities and their own personal practice. At times regional internal evaluation topics are identified as being beneficial nationwide and a larger scale internal evaluation may be undertaken. These are driven by our Auckland based Internal Evaluation facilitator and contributed to by all team members.

The interval evaluation process has no time limits, therefore, the duration of each one will vary.

Parents, whanau and kaiako will be given the opportunity to contribute to the relevant internal evaluations undertaken and will be informed of the outcomes.

Business mentoring is outsourced to ensure the Management team is reflecting on their own practices as well as gaining important feedback, advice and guidance for best practice.